

Semester TWO Rubric – GRADE 3
Library Media and Technology

Report Card Line	4 ADVANCED	3 PROFICIENT	2 BASIC	1 MINIMAL
Understands and demonstrates basic library skills	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ♣ Shows exceptional behavior and skills in the library ♣ Using materials read from nonfiction, restates the information in his or her own words 	<ul style="list-style-type: none"> ♣ Understands how nonfiction books are arranged (Dewey Decimal System) ♣ Uses parts of a book (title page, table of contents, index and glossary) ♣ Records bibliographic information from online library catalog 	<ul style="list-style-type: none"> ♣ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ♣ Demonstrates few of the proficient skills and requires intensive teacher help to do so
Utilizes the research process	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ♣ Completes the process with above-grade level independence 	Uses the Super 3 to do research: <ul style="list-style-type: none"> } Understands plan (purpose & tasks) } Carries out the plan } Self-evaluates the plan Uses encyclopedia or nonfiction books to locate and extract information	<ul style="list-style-type: none"> ♣ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ♣ Demonstrates few of the proficient skills and requires intensive teacher help to do so

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Utilizes basic software applications	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ♣ Shows exceptional skills in the lab ♣ Is able to help others as necessary 	<ul style="list-style-type: none"> ♣ Uses a word processing program and its editing features to publish a piece of writing: <ul style="list-style-type: none"> } Center text } Change font size/style } Bold } Underline ♣ Pre-writes using a graphic organizer program ♣ Saves work to student folder 	<ul style="list-style-type: none"> ♣ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ♣ Demonstrates few of the proficient skills and requires intensive teacher help to do so
Demonstrates keyboarding techniques and skills	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ♣ Demonstrates keyboarding techniques and skills above grade level expectation 	<ul style="list-style-type: none"> ♣ Demonstrates knowledge of basic keyboarding techniques and skills <ul style="list-style-type: none"> } Correct posture (hands, fingers, body) } Familiarity with finding keys (home row) 	<ul style="list-style-type: none"> ♣ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ♣ Demonstrates few of the proficient skills and requires intensive teacher help to do so

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Accesses information appropriately from the Internet	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ♣ Shows exceptional navigational skills in the lab ♣ Is able to help others as necessary ♣ Remains focused on appropriate information 	Accesses and uses an online resource such as Badger Link, online encyclopedia, or pre-selected internet site	♣ Demonstrates some of the proficient skills and requires some teacher help	♣ Demonstrates few of the proficient skills and requires intensive teacher help to do so