
NOTICE

The regular meeting of the Board of Education of the School District of Fort Atkinson will be held on **Thursday, June 26, 2008, at 7:00 p.m.** in the Board Meeting Room at the Luther Administration Center, 201 Park Street, Fort Atkinson, Wisconsin. Among the items to be considered, in addition to its regular business, the Board will:

- Consider adoption of proposed budget for 2008-09 school year;
- Consider approval of the Strategic Plan;
- Consider approval of early graduation request;
- Consider approval of postsecondary at-risk HSED requests;
- Receive a report on Youth Options and HSED Program student progress;
- Receive Board Committee reports;
- Consider approval for inter-fund transfers between General Fund (Fund 10) and post-employment benefits trust (Fund 73);
- Consider school breakfast, lunch and milk prices for 2008-09;
- Consider approval of transfer fund requests;
- Consider approval of Board Policy;
- Consider receipt of gifts;
- Consider approval of agreement with Local 655-B, AFSCME, AFL-CIO;
- Consider requests for leave of absence, appointments, resignations, retirements;
- Receive a Treasurer's Report and consider payment of bills;
- Receive WASB and CESA 2 reports; and
- Consider a resolution to go into closed session as authorized under ss.19.82 (1) and 19.85 (1) and 19.85 (1) (c) of Wisconsin Statutes to discuss negotiations and personnel matters.

The public is invited and encouraged to attend.

Rodger Thomann, Clerk
SCHOOL DISTRICT OF FORT ATKINSON

If you require special accommodations to fully participate, please notify the School District office by telephone (920) 563-7807 or in writing 24 hours prior to the meeting time.

School District of Fort Atkinson
Board of Education

ORDER OF BUSINESS FOR REGULAR MEETING

**June 26, 2008
7:00 PM**

Luther Administration Center
201 Park Street
Fort Atkinson, Wisconsin 53538

Strategic Plan Mission Statement

The School District of Fort Atkinson is committed to delivering the quality opportunities and services each student needs to achieve his or her academic and personal potential

AGENDA

I. CALL TO ORDER

- A. Meeting Will be Called to Order by President Kent Koebke
- B. Roll Call Will be Taken
- C. Pledge of Allegiance
- D. Reading of Mission Statement

II. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting Dated May 15, 2008

The Board may wish to consider the following resolution approving the minutes from the regular meeting:

BE IT RESOLVED that the minutes of the regular meeting dated May 15, 2008, be approved.

Moved by _____ Seconded by _____

Board Action _____

B. Minutes of the Closed Session Dated May 15, 2008

The Board may wish to consider the following resolution approving the minutes from the closed session:

BE IT RESOLVED that the minutes of the closed session dated May 15, 2008 be approved.

Moved by _____ Seconded by _____

Board Action _____

C. Minutes of the Special Meeting Dated June 13, 2008

The Board may wish to consider the following resolution approving the minutes from the expulsion hearing:

BE IT RESOLVED that the minutes of the closed session dated June 13, 2008 be approved.

Moved by _____ Seconded by _____

Board Action _____

III. AWARDS AND RECOGNITIONS

A. Recognition of Track Team

The Board of Education will recognize Spencer Agnew, Jake Burow, Kim LeRoy and Micaela Magsamen, members of the High School Track Team who advanced to state competition and Coach Dennis Schwedrsky.

B. Recognition of Crossroads Graduate(s)

The Board of Education will recognize Crossroads Graduate(s).

C. Recognition of Karen Tuten

The Board of Education will recognize Karen Tuten, teacher at Barrie Elementary School. Mrs. Tuten was the recipient of the Fort Atkinson Rotary Club's Educator-of-the-Month award.

D. Recognition of Gary Romens

The Board of Education will recognize Gary Romens, of the Double Three Transportation Company, for securing the safety and welfare of students.

IV. COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS

V. ADOPTION OF PROPOSED BUDGET FOR THE 2008-09 SCHOOL YEAR

Business Manager Ardell Wiederhoeft will present the proposed budget for the 2008-09 school year. The Board of Education may wish to consider the following resolution:

BE IT RESOLVED that the proposed budget for the 2008-09 school year be presented to the Annual Meeting and that a levy to fund the budget be submitted to the electors for approval at the Annual Meeting on Monday, July 28, 2008.

Moved by _____ Seconded by _____

Board Action _____

VI. INSTRUCTION

A. Approval of Strategic Plan

The administration finalized the proposed 2008-13 Strategic Plan. The Board may wish to consider the following resolution:

BE IT RESOLVED that the Board of Education approves the 2008-13 Strategic Plan.

Moved by _____ Seconded by _____

Board Action _____

B. Request for Early Graduation Option from Fort Atkinson High School

High School Principal Jeff Zaspel will present information regarding a high school senior who is requesting to graduate from Fort Atkinson High School at the end of the first semester of the 2008-09 school year. The Board may wish to consider the following resolution:

BE IT RESOLVED that current Fort Atkinson High School senior MB, who made application for early graduation in writing to the high school principal no later than the last day of classes of the spring semester of their junior year, be permitted to graduate at the end of the first semester of the 2008-09 school year provided they have met the requirements for graduation as set forth in Board Policy 345.6.

Moved by _____ Seconded by _____

Board Action _____

C. Approval of Postsecondary At-Risk HSED Request

Requests from Fort Atkinson High School at-risk student(s) to participate in the Postsecondary At-Risk Program leading to a High School Equivalency Diploma are presented to administration throughout the month. A standing resolution to accommodate postsecondary at-risk HSED requests has been developed for the Board agenda. The Board may wish to consider the following resolution:

BE IT RESOLVED that Fort Atkinson High School student TB be permitted to participate in the Postsecondary At-Risk Program at the Madison Area Technical College-Fort Atkinson Campus to pursue a High School Equivalency Diploma pending the results of MATC testing; and

BE IT FURTHER RESOLVED that the School District of Fort Atkinson pay the full cost of the program as outlined in Wisconsin Statutes.

Moved by _____ Seconded by _____

Board Action _____

D. Report on Youth Options Program Student Progress

High School Principal Jeff Zaspel will report on the progress of students enrolled in the Youth Options Program.

E. Report on HSED Program Student Progress

High School Principal Jeff Zaspel will report on the progress of students enrolled in the HSED Program.

F. Board Curriculum Committee Report

A member of the Board Curriculum Committee may wish to present a report.

VII. NONINSTRUCTION

A. Board Buildings and Grounds Committee Report

A member of the Board Building and Grounds Committee may wish to present a report.

B. Board Finance Committee Report

A member of the Board Finance Committee may wish to present a report.

C. Request for Approval for an Inter-Fund Payment from the General Fund (Fund 10) to the Post-Employment Benefits Trust (Fund 73)

At its regular May, 2007 meeting, the Board of Education approved the creation of a Post-Employment Benefit Trust. The Trust was created and it was utilized for the first time last June.

In order to receive categorical aid from the State for post employment benefits paid to former employees who provided services to special education students, it is necessary to make interfund payments between the General Fund (Fund 10) and the Employee Benefit Fund (Fund 73). By Board policy 623.1 all interfund transfers require Board approval. The payment from Fund 10 to Fund 73 will consist of about 105% of the total amount of health insurance payments for all retirees (regular or special education and food service) during the 2007-2008 fiscal year, plus the implicit (health insurance) rate subsidy. This transfer will be made as soon as possible after Board approval. Then, on or before June 30, 2007, Fund 73 will reimburse Fund 10 for the total amount of health insurance payments plus the implicit rate subsidy. The extra 5% will be left in the Trust where it will remain invested.

Since we have not run all of the June payrolls as of this writing, we do not have the actual "pay-as-you-go" total for the 2007-2008 fiscal year. At this point the estimated numbers are as follows:

Total estimated "pay-as-you-go" for 2007-2008	\$420,111
Total "implicit rate subsidy" determined by actuary	<u>\$176,045</u>
Subtotal	\$596,156
Additional 5% (will remain in Fund 73)	<u>\$ 29,808</u>
Estimated Total Transfer to Fund 73	\$625,964

The additional 5% left behind will be used to begin to grow an offset to what currently is an unfunded liability for post employment benefits.

The Board may wish to adopt the following resolution:

BE IT RESOLVED THAT a payment in the amount of 105% of the sum of the "pay-as-you-go" post-employment health insurance benefits and the implicit rate subsidy (estimated to be \$625,964) be made from the General Fund (Fund 10) to the Post-Employment Benefits Trust (Fund 73) on Friday, June 27, 2008.

BE IT FURTHER RESOLVED THAT on or before June 30, 2008, a payment equal to the sum of the "pay-as-you-go" post-employment health insurance benefits and the implicit rate subsidy (estimated to be \$596,156) be made from Fund 73 to Fund 10 to reimburse Fund 10 for the post employment benefits it paid during the 2007-2008 fiscal year.

Moved by _____ Seconded by _____

Board Action _____

D. School Breakfast, Lunch and Milk Prices for 2008-09

In order to continue to serve nutritious meals, it will be necessary to increase meal and milk prices due to rising food and fuel costs effective with the 2008-09 school year. The Board may wish to consider the following resolution:

BE IT RESOLVED that the meal prices be increased as follows beginning with the 2008-09 school year:

For Noon Lunches:

Elementary students (Kindergarten – grade 5)	from \$2.15 to \$2.35
Secondary students (grades 6-12)	from \$2.30 to \$2.55
Adults	from \$2.95 to \$3.25

Noon lunches sold to other agencies:

Student meals (without milk)	from \$2.30 to \$2.55
Adults (without milk)	from \$2.95 to \$3.25

For Breakfast:

Elementary students (Kindergarten-grade 5)	from \$1.30 to \$1.40
Secondary students (grades 6-12)	from \$1.35 to \$1.45
Adults	from \$1.55 to \$1.85

½ Pint Cartons of Milk	from .25¢ to .30¢
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BE IT FURTHER RESOLVED that the following prices remain unchanged from the 2007-08 school year:

Reduced-price breakfasts for students	\$0.30
Reduced-price noon meals for students	\$0.40

Moved by _____ Seconded by _____

Board Action _____

E. Request to Transfer Funds

The administration is requesting that the Board of Education approve several budget transfers which require Board action under Board Policy 623.1 because the transfers exceed \$2,000 or because they will alter the budget as published for the annual meeting.

The first request is from Rockwell School asking to move \$1,900 from replacement equipment for the library to site maintenance because the replacement playground equipment required a 12-inch woodchip base for safety.

The second is also from Rockwell school asking to move \$3,548 from social studies textbooks to general supplies for social studies. The transfer is needed to cover costs associated with the new social studies adoption.

The third is also from Rockwell school asking to move \$244 from other media in the library to equipment repair for building operation. The additional funds are needed to cover copier machine charges for the rest of the fiscal year.

The fourth is from the Director of Instruction asking to move \$6,453 from data analysis services to pay for substitute teachers needed for work release when teachers completed curriculum and assessment documents.

The Board may wish to consider the following resolution, which effects the transfers above in a format consistent with the budget as presented at the annual meeting:

BE IT RESOLVED that the 2007-2008 General Fund (Fund 10) Expenditure budget be adjusted as follows:

Decrease Instructional Staff Services by	<u>\$8,597</u>
Total decrease	<u>\$8,597</u>
Increase Instructional Staff Services by	\$6,453
Increase Business Administration by	<u>\$2,144</u>
Total increase	<u>\$8,597</u>

Moved by _____ Seconded by _____

Board Action _____

F. Board Policy Committee Report

A member of the Policy Committee may wish to present a Policy Committee report. The Board may wish to consider the following resolution:

BE IT RESOLVED that Board Policy 623.1 – Interaccount/Interfund Transfers be removed from the table.

Moved by _____ Seconded by _____

Board Action _____

BE IT RESOLVED that Board Policy 623.1 – Interaccount/Interfund Transfers be adopted for use in the School District of Fort Atkinson.

Moved by _____ Seconded by _____

Board Action _____

G. Board Communication Committee Report

A member of the Board Communication Committee may wish to present a report. The school website may be discussed.

H. Receipt of Gifts to the School District

The Board may wish to consider the following resolution:

BE IT RESOLVED that the Board of Education accept the donations from the many contributors to build a new playground structure at Rockwell Elementary School, themed notepads for the elementary schools from Highsmith Inc., file boxes from Fred Negus, and a vaulting pole for the High School Track Program from Fred and Janet Negus, and;

BE IT FURTHER RESOLVED that the Board of Education thank the many contributors, Highsmith Inc., Fred Negus and Fred and Janet Negus for their generous donations.

Moved by _____ Seconded by _____

Board Action _____

VIII. PERSONNEL

A. Agreement with Local 655-B, AFSCME, AFL-CIO

Members of Local 655-B, AFSCME, AFL-CIO and the Fort Atkinson Board of Education have reached an agreement for the 2008-09 and 2009-10 school years. The Board may wish to consider the following resolution:

BE IT RESOLVED that the Board of Education approve the Negotiated Agreement for the 2008-09 and 2009-10 school years between the Board of Education of the School District of Fort Atkinson and Local 655-B, AFSCME, AFL-CIO.

Moved by _____ Seconded by _____

Board Action _____

B. Resignation Requests

The administration is recommending the following resignation requests be accepted. Any additional requests received may be added at the time of the Board Meeting. The Board may wish to consider the following resolution:

BE IT RESOLVED that the resignation requests of Kevin Flegner, Athletic Director/Associate Principal at the High School, and Laura Lloyd, Math Teacher at the Middle School, effective at the end of the 2007-08 school year be accepted, and;

BE IT FURTHER RESOLVED that the Board of Education thank Kevin Flegner for his six years of service and dedication to the School District of Fort Atkinson, and;

BE IT FURTHER RESOLVED that the Board of Education thank Laura Lloyd for her seven years of service and dedication to the School District of Fort Atkinson.

Moved by _____ Seconded by _____

Board Action _____

C. Appointments and Retirements

The Board may wish to consider the following appointments. Any other retirement or appointment requests may be added at the time of the Board meeting. The Board may wish to consider the following resolution:

BE IT RESOLVED that the following be employed in the School District of Fort Atkinson effective at the beginning of the 2008-09 school year, contingent upon release from current teaching contracts when applicable and upon completion and satisfactory results of the pre-placement health screening and background checks:

<u>Name</u>	<u>FTE</u>	<u>Position</u>	<u>School</u>
Dan Bergschnieder	1.0	Math/Lang. Arts	Middle School
Catherine Hagen	.50	Art	Middle School
Kristi Lensing	.60	French	Middle School
Lynn Lopez von Huben	.50	GATE Specialist	District
Amy True	.50	Elem. Guidance	Barrie/Rockwell

Moved by _____ Seconded by _____

Board Action _____

IX. **TREASURER'S REPORT**

A. Financial Report by the Treasurer

B. Payment of District Bills

The treasurer and administration recommend the following resolution:

BE IT RESOLVED that District bills be approved for payment as posted up to June 11, 2008, in the amount of \$545,575.98 and the construction bills in the amount of \$460,246.52.

Moved by _____ Seconded by _____

Board Action _____

X. WASB / CESA REPORT(S)

XI. ITEMS FOR FUTURE BOARD MEETINGS

- A. Approval of length of school day
- B. Designation of fund balances

XII. CLOSED SESSION

The Board of Education may wish to consider the following resolution to go into closed session under authority granted in Wisconsin Statutes 19.82(1) and 19.85(1) and 19.85(1)(c):

BE IT RESOLVED that the Board of Education convene in closed session as authorized under ss. 19.82(1) and 19.85(1) and 19.85(1)(c) of *Wisconsin Statutes* to discuss negotiations and personnel matters.

Moved by _____ Seconded by _____

Board Action _____

XIII. ADJOURNMENT

Respectfully submitted,

Dr. James Fitzpatrick,
Superintendent of Schools

High School Equivalency Degree Program (HSED)

2nd SEMESTER PROGRESS January 2008-June 2008

- 9 students participated in HSED program 2nd semester
- 3 students remain active and will continue in the program Fall semester 2008 with the possibility of one new student
- 3 students made excellent progress and one of them has one test left to pass
 - Writing, Reading, Math, Science, Social Studies,
Health, Civics, Employability
- 6 students graduated

Total cost for 2nd semester = \$6,910.56

YOP Student Progress

2nd Semester, 2007-08

COURSE APPROVALS

- Board approved 16 course applications
 - Introduction to Juvenile Justice (9)
 - Certified Nursing Assistant (1)
 - Medical Terminology (2)
 - EMT Basic (1)
 - Intro to Sociology (1)
 - Developmental Psychology (1)
 - Spanish 4 (1)
- Estimated Cost: \$9,582.50

STUDENT PROGRESS WITH COURSE COMPLETIONS

- Students registered for 11 courses
- Students successfully completed 10 courses
 - Introduction to Criminal Justice (6)
 - Introduction to Sociology (1)
 - Developmental Psychology (1)
 - Spanish 4 (1)
 - EMT Basic (1)
 - Actual Cost: \$4,947.65
- One student did not successfully pass their "clinical" portion of the Certified Nursing Assistant coursework.

This student will reimburse the district for the amount paid on the pupil's behalf. Cost: \$390.65

BOARD POLICY 623.1

623.1 - Interaccount/Interfund Transfers

- A. In general, each instructional department and each support service area is expected to operate within its budget.
- B. If the need arises, transfers of \$3,000 or less, which would not alter the budget, when written in the format used for the budget hearing at the annual meeting, may be made with administrative approval. The written request for such transfer must be approved by the building principal, the business manager, and the District administrator. Following approval, a copy of each transfer shall be kept on file in the District business office.
- C. Any transfer in excess of \$3,000 shall require Board approval.
- D. Any transfer which would alter the budget, when written in the format used for the budget hearing at the annual meeting, shall require Board approval, regardless of the amount of the request.
- E. All interfund transfers shall require Board approval.

Legal Ref.: Section 65.90(5), Wisconsin Statutes

Approved: March 18, 1997

Revised: June 26, 2008