
NOTICE

The regular meeting of the Board of Education of the School District of Fort Atkinson will be held on Monday, July 27, 2009, at 7:00 p.m. in the Board Meeting Room at the Luther Administration Center, 201 Park Street, Fort Atkinson, Wisconsin. Among the items to be considered, in addition to its regular business, the Board will:

- Establish the length of the school day for the 2009-10 school year;
- Receive Board Committee reports;
- Consider appointment to Joint Review Board;
- Consider designation of fund balances;
- Consider authorization of State Trust Fund Loan borrowing;
- Consider Board Policy;
- Acknowledge receipt of gift;
- Consider appointments, resignations, retirements;
- Receive a treasurer's report and consider payment of bills; and
- Receive WASB and CESA 2 reports.

The public is invited and encouraged to attend.

Kent Koebke, Clerk
SCHOOL DISTRICT OF FORT ATKINSON

If you require special accommodations to fully participate, please notify the School District office by telephone (920) 563-7807 or in writing 24 hours prior to the meeting time.

School District of Fort Atkinson
Board of Education

ORDER OF BUSINESS FOR REGULAR MEETING

**July 27, 2009
7:00 PM**

Luther Administration Center
201 Park Street
Fort Atkinson, Wisconsin 53538

Strategic Plan Mission Statement

The School District of Fort Atkinson is committed to delivering the quality opportunities and services each student needs to achieve his or her academic and personal potential

AGENDA

I. CALL TO ORDER

- A. Meeting Will be Called to Order by President Scott Johnson
- B. Roll Call Will be Taken
- C. Pledge of Allegiance
- D. Reading of Mission Statement

II. APPROVAL OF MINUTES

- A. Minutes of the Regular Meeting Dated June 18, 2009

The Board may wish to consider the following resolution:

BE IT RESOLVED that the minutes of the regular meeting dated June 18, 2009, be approved.

Moved by _____ Seconded by _____

Board Action _____

- B. Minutes of the Closed Session Dated June 18, 2009

The Board may wish to consider the following resolution approving the minutes from the closed session:

BE IT RESOLVED that the minutes of the closed session dated June 18, 2009, be approved.

Moved by _____ Seconded by _____

Board Action _____

C. Minutes of the Special Meeting Dated June 25, 2009

The Board may wish to consider the following resolution approving the minutes from superintendent evaluation:

BE IT RESOLVED that the minutes of the special meeting dated June 25, 2009, be approved.

Moved by _____ Seconded by _____

Board Action _____

D. Minutes of the Closed Session Dated July 22, 2009

The Board may wish to consider the following resolution approving the minutes from the special meeting to discuss negotiations and personnel:

BE IT RESOLVED that the minutes of the special meeting dated July 22, 2009, be approved.

Moved by _____ Seconded by _____

Board Action _____

III. COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS

IV. INSTRUCTION

A. Length of School Day for 2009-10 School Year

Wisconsin Statute 120.12(15) requires the Board of Education to establish the length of the normal school day. The Board may wish to consider the following resolution:

BE IT RESOLVED that the length of the normal school day for the 2009-10 school year be established as follows:

- **The school day for AM 4K students in session Monday through Friday will begin at 8 AM and end at 10:30 AM.**
- **The school day for PM 4K students in session Monday through Friday will begin at 12:25 PM and end at 3:00 PM.**
- **The school day for AM 4K students in session Monday through Thursday will begin at 8 AM and end at 11:10 AM.**
- **The school day for PM 4K students in session Monday through Thursday will begin at 11:50 AM and end at 3:00 PM.**

- The school day for AM early childhood students will begin at 8:00 AM and end at 10:50 AM.
- The school day for PM early childhood students will begin at 12:10 PM and end at 3:00 PM.
- The school day for students in kindergarten through grade five will begin at 8:00 AM and end at 3:00 PM.
- The school day for students in grades six through eight will begin at 8:00 AM and end at 3:10 PM.
- The school day for students in grades nine through twelve will begin at 7:50 AM and end at 3:00 PM.

Moved by _____ Seconded by _____

Board Action _____

B. Board Instruction and Pupil Services Committee Report

A member of the Board Instruction and Pupil Services Committee may wish to present a report.

V. NONINSTRUCTION

A. Board Buildings and Grounds Committee Report

A member of the Board Building and Grounds Committee may wish to present a report.

B. Board Finance Committee Report

A member of the Board Finance Committee may wish to present a report.

C. Appointment to Joint Review Board

The City of Fort Atkinson is requesting a representative be appointed to the Joint Review Board for the creation of Tax Increment District (TID) #8. The Board may wish to consider the following resolution:

BE IT RESOLVED that the Director of Business Services be appointed to represent the School District of Fort Atkinson on the City of Fort Atkinson Joint Review Board for the creation of Tax Increment District (TID) #8.

Moved by _____ Seconded by _____

Board Action _____

D. Designation of Fund Balances

The Wisconsin School Accounting System provides for reserving or designating all or a portion of the end-of-year balances for particular purposes. Our school district has needed to use the General Fund balance for cash flow purposes in the past and will need to do so again in 2009-10 to avoid temporary borrowing for day-to-day operations. The Board may wish to consider the following resolution:

BE IT RESOLVED that as of June 30, 2009:

- (1) \$121,723.00 of the General Fund Balance be "Reserved for Next Year's Budget," \$1,148,228.00 be "Reserved From the April 2006 Referendum," and the remaining balance (\$6,612,513.76) be "Designated for Cash Flow Use;" and**
- (2) The entire balance (\$899,337.01) in Fund 39 be "Reserved for Debt Retirement;" and**
- (3) The entire balance (\$88,210.72) in Fund 50 be "Designated for Cash Flow Use."**

Moved by _____ Seconded by _____

Board Action _____

E. Authorization of State Trust Fund Loan Borrowing

The Board may wish to consider the following resolution in order to consider borrowing from the State Trust Fund for the purpose of refinancing the outstanding unfunded prior service liability:

BE IT RESOLVED, that we, the members of the School Board of the School District of Fort Atkinson, Wisconsin, duly assembled in meeting according to law this 27th day of July, 2009 approve and authorize that application be made by the President and Clerk of the School Board to the Board of Commissioners of Public Lands for a State Trust Fund loan in the amount of Three Million Four Hundred Thousand and 00/100 Dollars (\$3,400,000.00) for the purpose of refinancing the outstanding unfunded prior service liability; and

BE IT FUTHER RESOLVED, to levy all the taxable property of the school district a direct, irrevocable annual tax for the purpose of paying and sufficient to pay the interest on the loan as it falls due, and also to pay and discharge the principal thereof within 20 years in making the loan. Payments shall be made in annual installments with interest at the rate of 6.25 percent per annum; and

BE IT FURTHER RESOLVED, this resolution is made contingent upon the vote of the electors of the School District of Fort Atkinson at the annual school district meeting which will be held on the 27th day of July, 2009.

Moved by _____ Seconded by _____

Board Action _____

F. Board Policy Committee Report

A member of the Policy Committee may wish to present a Policy Committee report. The Board may wish to consider the following resolutions:

BE IT RESOLVED that Board Policy 443.4 – Controlled Substance Abuse be removed from the table.

Moved by _____ Seconded by _____

Board Action _____

BE IT RESOLVED that Board Policy 443.4 – Controlled Substance Abuse be adopted for use in the School District of Fort Atkinson.

Moved by _____ Seconded by _____

Board Action _____

G. Receipt of Gift to the School District

The Board may wish to consider the following resolution:

BE IT RESOLVED the Board of Education accept the donation of two Thinkpads to Rockwell Elementary School from the IBM Corporation made possible due to the volunteer hours from Patricia Congdon, and;

BE IT FURTHER RESOLVED that the Board of Education thank the IBM Corporation and Patricia Congdon for the generous donation.

Moved by _____ Seconded by _____

Board Action _____

H. Board Communication and Technology Committee Report

A member of the Board Communication and Technology Committee may wish to present a report.

VI. PERSONNEL

A. Appointments, Resignations and/or Retirements

The administration is requesting approval of the following appointments and resignation. Any other appointment, resignation and/or retirement requests received may be added at the time of the Board meeting. The Board may wish to consider the following resolution:

BE IT RESOLVED that the following educators be employed in the School District of Fort Atkinson effective at the beginning of the 2009-10 school year, contingent upon release from current teaching contracts when applicable and upon completion and satisfactory results of the pre-placement health screening and background checks: Thomas Jonas, 1.0 FTE, English Teacher at the Fort Atkinson High School (one-year appointment) and Erin Martini, 1.0 FTE Cross Categorical Special Education Teacher at Barrie and Purdy Elementary Schools (two-year appointment using American Recovery and Reinvestment Act of 2009 funds)

Moved by _____ Seconded by _____

Board Action _____

BE IT RESOLVED that the Board of Education approve the increase of contract from .80 FTE to 1.0 FTE for Katherine Wixom for 2009-10 and 2010-11 using ESEA Title I grant money and per memo of understanding.

Moved by _____ Seconded by _____

Board Action _____

BE IT RESOLVED that the resignation request of Laura Witte, Second Grade Teacher at Luther Elementary, effective immediately, be accepted, and;

BE IT FURTHER RESOLVED that section 1.05(6) of the negotiated agreement between the Board of Education and the Fort Atkinson Education Association, Inc., be applied; and

BE IT FURTHER RESOLVED that the Board of Education thank Laura Witte for her two years of service and dedication to the students and community of the School District of Fort Atkinson.

Moved by _____ Seconded by _____

Board Action _____

VII. TREASURER’S REPORT

A. Financial Report by the Treasurer

B. Payment of District Bills

The following resolution is recommended by the treasurer and administration:

BE IT RESOLVED that District bills be approved for payment as posted up to July 2, 2009, in the amount of \$410,194.65 and the construction bills in the amount of \$28,411.90.

Moved by _____ Seconded by _____

Board Action _____

VIII. WASB / CESA REPORT(S)

IX. ITEMS FOR FUTURE BOARD MEETINGS

- a. Report on opening of school
- b. Adoption of handbooks
- c. WKCE results
- d. Report on stimulus money

X. ADJOURNMENT

Respectfully submitted,

Dr. James Fitzpatrick
Superintendent of Schools