
NOTICE

The regular meeting of the Board of Education of the School District of Fort Atkinson will be held on Monday, July 28, 2008, at 7:00 p.m. in the Board Meeting Room at the Luther Administration Center, 201 Park Street, Fort Atkinson, Wisconsin. Among the items to be considered, in addition to its regular business, the Board will:

- Establish the length of the school day for the 2008-09 school year;
- Receive Board Committee reports;
- Consider investment options for Post-Employment Benefits Trust (Fund 73);
- Consider designation of fund balances;
- Consider requests to transfer funds;
- Consider inter-fund transfer;
- Consider Board Policies;
- Consider appointments, resignations, retirements;
- Receive a treasurer's report and consider payment of bills; and
- Receive WASB and CESA 2 reports

The public is invited and encouraged to attend.

Rodger Thomann, Clerk
SCHOOL DISTRICT OF FORT ATKINSON

If you require special accommodations to fully participate, please notify the School District office by telephone (920) 563-7807 or in writing 24 hours prior to the meeting time.

School District of Fort Atkinson
Board of Education

ORDER OF BUSINESS FOR REGULAR MEETING

**July 28, 2008
7:00 PM**

Luther Administration Center
201 Park Street
Fort Atkinson, Wisconsin 53538

Strategic Plan Mission Statement

The School District of Fort Atkinson is committed to delivering the quality opportunities and services each student needs to achieve his or her academic and personal potential

AGENDA

I. CALL TO ORDER

- A. **Meeting Will be Called to Order by President Kent Koebke**
- B. **Roll Call Will be Taken**
- C. **Pledge of Allegiance**
- D. **Reading of Mission Statement**

II. APPROVAL OF MINUTES

A. **Minutes of the Special Meeting Dated June 26, 2008**

The Board may wish to consider the following resolution approving the minutes from the strategic plan meeting:

BE IT RESOLVED that the minutes of the special meeting dated June 26, 2008, be approved.

Moved by _____ Seconded by _____

Board Action _____

B. **Minutes of the Regular Meeting Dated June 26, 2008**

The Board may wish to consider the following resolution:

BE IT RESOLVED that the minutes of the regular meeting dated June 26, 2008, be approved.

Moved by _____ Seconded by _____

Board Action _____

C. Minutes of the Special Meeting Dated June 27, 2008

The Board may wish to consider the following resolution approving the minutes from superintendent evaluation:

BE IT RESOLVED that the minutes of the special meeting dated June 27, 2008, be approved.

Moved by _____ Seconded by _____

Board Action _____

III. COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS

IV. INSTRUCTION

A. Length of School Day for 2008-09 School Year

Wisconsin Statute 120.12(15) requires the Board of Education to establish the length of the normal school day. The Board may wish to consider the following resolution:

BE IT RESOLVED that the length of the normal school day for the 2008-09 school year be established as follows:

- The school day for AM 4K students in session Monday through Friday will begin at 8 AM and end at 10:30 AM.
- The school day for PM 4K students in session Monday through Friday will begin at 12:25 PM and end at 3:00 PM.
- The school day for AM 4K students in session Monday through Thursday will begin at 8 AM and end at 11:10 AM.
- The school day for PM 4K students in session Monday through Thursday will begin at 11:50 AM and end at 3:00 PM.
- The school day for AM early childhood students will begin at 8:00 AM and end at 10:50 AM.
- The school day for PM early childhood students will begin at 12:10 PM and end at 3:00 PM.

- The school day for students in kindergarten through grade five will begin at 8:00 AM and end at 3:00 PM.
- The school day for students in grades six through eight will begin at 8:00 AM and end at 3:10 PM.
- The school day for students in grades nine through twelve will begin at 7:50 AM and end at 3:00 PM.

Moved by _____ Seconded by _____

Board Action _____

B. Board Curriculum Committee Report

A member of the Board Curriculum Committee may wish to present a report.

V. NONINSTRUCTION

A. Board Buildings and Grounds Committee Report

A member of the Board Building and Grounds Committee may wish to present a report.

B. Board Finance Committee Report

A member of the Board Finance Committee may wish to present a report.

C. Investment Options for Post-Employment Benefits Trust

At the September 2007 Board Meeting, the Board approved two investment options at the M & I Marshall & Ilsley Bank for the funds in the Post-Employment Benefits Trust (Fund 73). Due to fluctuating market conditions, the Board Finance Committee recommends making additional investment alternatives available and giving the Business Manager the authority to invest those funds in a manner he/she determines to be in the best interest of the School District. The Board may wish to consider the following resolution:

BE IT RESOLVED the School District of Fort Atkinson Business Manager be hereby authorized, empowered and directed to invest the Post Employment Benefit Trust (Fund 73) funds in any or all of the investment vehicles available through the Trustee, M & I Marshall & Ilsley Bank in a manner he/she determines to be in the best interest of the School District

Moved by _____ Seconded by _____

Board Action _____

D. Designation of Fund Balances

The Wisconsin School Accounting System provides for reserving or designating all or a portion of the end-of-year balances for particular purposes. Our school district has needed to use the General Fund balance for cash flow purposes in the past and will need to do so again in 2008-09 to avoid temporary borrowing for day-to-day operations. The Board may wish to consider the following resolution:

BE IT RESOLVED that as of June 30, 2008:

- (1) **\$179,814.00 of the General Fund balance be “reserved for next year’s budget,” \$1,145,535.00 be “reserved from the April 2006 Referendum,” and the remaining balance (\$6,716,069.27) be “designated for cash flow use;” and**
- (2) **The entire balance (\$922,920.10) in Fund 39 be “reserved for debt retirement.”**

Moved by _____ Seconded by _____

Board Action _____

E. Request to Transfer Funds

The administration is requesting that the Board of Education approve several budget transfers, which require Board action under Board Policy 623.1 because the transfers exceed \$2,000 or because they will alter the budget as published for the annual meeting.

The request is from the high school to cover \$179 of unexpected co-curricular travel costs and \$8,340 of additional equipment repair costs. The additional costs can be covered by reducing Academic Decathlon supplies by \$40; Guidance supplies by \$269; Attendance supplies by \$199; Personal Services for regular curriculum by \$270; Interdistrict Payment for Services by \$201, and Telephone Services by \$7,540. The Board may wish to consider the following resolution:

BE IT RESOLVED that the foregoing 2007-2008 General Fund (Fund 10) Expenditure budget transfer requests be approved.

Moved by _____ Seconded by _____

Board Action _____

F. Request for Inter-Fund Transfer

Some school districts subsidize their School Nutrition Programs, but that has not been the practice here in Fort Atkinson. Although there is no formal policy governing this, it has always been the expectation that our School Nutrition Program would be self-sufficient—that is, it would not be subsidized by property taxes.

This year several concurrent factors have caused the program to end the year with a deficit. Since the State Department of Public Instruction does not permit the program to have a negative ending balance, it will be necessary to make an inter-fund transfer from the General Fund to the School Nutrition Fund to remove this deficit. Board Policy 623.1 requires Board approval for all inter-fund transfers. The Board may wish to consider the following resolution:

BE IT RESOLVED that \$42,599 be transferred from the General Fund (Fund 10) to the School Nutrition Fund (Fund 50) to remove its end-of-year deficit.

Moved by _____ Seconded by _____

Board Action _____

G. Board Policy Committee Report

A member of the Policy Committee may wish to present a Policy Committee report. Board Policies may be added at the time of the Board meeting.

H. Board Communication Committee Report

A member of the Board Communication Committee may wish to present a report.

VI. PERSONNEL

A. Resignations/Retirements

The Board may wish to consider the following resignation request. Any other resignations and/or retirement requests received may be added at the time of the Board meeting.

BE IT RESOLVED that the resignation of Amanda Skoug, Grade 2 teacher at Rockwell Elementary School, effective immediately, be accepted; and

BE IT FURTHER RESOLVED that section 1.05(6) of the negotiated agreement between the Board of Education and the Fort Atkinson Education Association, Inc., be applied; and

BE IT FURTHER RESOLVED that the Board of Education thank Amanda Skoug for her three years of service and dedication to the students and community of the School District of Fort Atkinson.

Moved by _____ Seconded by _____

Board Action _____

B. Appointments

The Board may wish to consider the following appointment. Any other appointments may be added at the time of the Board meeting.

BE IT RESOLVED that Mark Pollex be employed in the School District of Fort Atkinson, as Associate Principal/Athletic Director at the Fort Atkinson High School, effective at the beginning of the 2008-09 school year, contingent upon release from current teaching contract and upon completion and satisfactory results of the pre-placement health screening and background check.

Moved by _____ Seconded by _____

Board Action _____

VII. TREASURER'S REPORT

A. Financial Report by the Treasurer

B. Payment of District Bills

The following resolution is recommended by the treasurer and administration:

BE IT RESOLVED that District bills be approved for payment as posted up to July 7, 2008, in the amount of \$304,564.86 and the construction bills in the amount of \$1,686,445.07.

Moved by _____ Seconded by _____

Board Action _____

VIII. WASB / CESA REPORT(S)

IX. ITEMS FOR FUTURE BOARD MEETINGS

- a. Report on opening of school
- b. Adoption of handbooks
- c. WKCE results
- d. Adequate Yearly Progress (AYP)
- e. School Nutrition Program

X. ADJOURNMENT

Respectfully submitted,

Dr. James Fitzpatrick
Superintendent of Schools