
NOTICE

A special meeting of the Board of Education of the School District of Fort Atkinson will be held on **Monday, April 27, 2009, at 7:30 a.m., in the Conference Room at the Luther Administration Center, 201 Park Street, Fort Atkinson, Wisconsin** to:

- Elect School District officers;
- Make committee appointments;
- Authorize depositories and types of accounts for received monies; and
- Authorize Director of Business Services to invest District funds.

The public is invited and encouraged to attend.

Rodger Thomann, Clerk
School District of Fort Atkinson

School District of Fort Atkinson
Board of Education

ORDER OF BUSINESS FOR SPECIAL MEETING

**April 27, 2009
7:30 A.M.**

Conference Room
Luther Administration Building
201 Park Street
Fort Atkinson, Wisconsin 53538

AGENDA

I. CALL TO ORDER

- A. Meeting will be called to order by President Kent Koebke**
- B. Roll Call will be taken**

II. APPOINTMENT OF A TEMPORARY CHAIRPERSON

A temporary chairperson will be appointed by the Board to preside during the election of District officers. The Board may wish to consider the following resolution:

BE IT RESOLVED that Jason Demerath be appointed to preside during the election of district officers.

Moved by _____ Seconded by _____

Board Action _____

III. ELECTION OF DISTRICT OFFICERS

A. Suspension of Operating Rules

Operating rules of the Board will be suspended for the purpose of electing District officers. The Board may wish to consider the following resolution:

BE IT RESOLVED that the operating rules of the Board be suspended for the purpose of electing District officers.

Moved by _____ Seconded by _____

Board Action _____

B. Election of District Officers

- 1. Election of a District President
- 2. Election of a District Vice-President
- 3. Election of a District Treasurer
- 4. Election of a District Clerk

C. Return to Normal Operating Rules

The return to normal operating rules of the Board is automatic when the purpose for which the rules were suspended has been accomplished.

IV. NEW BUSINESS

A. Selection of a Representative to the 2009 CESA 2 Convention

A Board member will be selected to serve as a representative to the CESA 2 Convention on _____, at 7:00 p.m. at the conference center of the CESA 2 office. The Board may wish to consider the following resolution:

BE IT RESOLVED that _____ serve as a representative to the 2009 CESA 2 Convention.

Moved by _____ Seconded by _____

Board Action _____

B. Appointment Of A Representative To The Wisconsin Association Of School Boards, Inc. And Delegate/Alternate Delegate To The 2010 Delegate Assembly

A Board member should be appointed as a representative to the Wisconsin Association of School Boards (WASB) who will also serve as the delegate to the 2010 WASB Delegate Assembly. In addition, a Board member should be appointed as an alternate delegate to the Delegate Assembly. The Board may wish to consider the following resolution:

BE IT RESOLVED that _____ serve as a representative to the Wisconsin Association of School Boards and as the delegate to the 2010 WASB Delegate Assembly; and

BE IT FURTHER RESOLVED that _____ serve as an alternate delegate to the 2010 WASB Delegate Assembly.

Moved by _____ Seconded by _____

Board Action _____

C. Selection of Collective Bargaining Representatives and Board Committee Assignments

The Board may wish to designate collective bargaining representatives and Board committee assignments.

D. Authorization of Depositories and Types of Accounts to be Used for All Monies Received by the School District During the 2009-10 Fiscal Year

It is recommended that a resolution of the type appearing below be adopted to provide a formal and ongoing procedure, whereby, Board members, especially newly-elected ones, will be made aware of how District funds will be handled during the year. The Board may wish to consider the following resolution:

BE IT RESOLVED that, pursuant to Chapter 25 and 34 of the Wisconsin Statutes, the following financial institutions are hereby reaffirmed as the official depositories into which the School District treasurer is to deposit all public monies received by the treasurer, to-wit:

**Johnson Bank
200 West Sherman Avenue
Fort Atkinson, WI 53538**

**Johnson Bank
555 Main Street, #100
Racine, WI 53403**

**Badger Bank
220 Grant Street
Fort Atkinson, WI 53538**

**M & I Marshall & Ilsley Bank
770 North Water Street
Milwaukee, WI 53202**

**Premier Bank
70 North Main Street
Fort Atkinson, WI 53538**

**Bank One Milwaukee (NA)
111 East Wisconsin Avenue
Milwaukee, WI 53202**

**PMA Financial Network Inc.
27545 Diehl Road, Suite 100
Warrenville, IL 60555-3839**

**U.S. Bank
777 East Wisconsin Avenue
Milwaukee, WI 53202**

**Local Government Investment Pool
PO Box 7871
Madison, WI 53707-7871**

**Robert W. Baird & Co., Inc.
777 E. Wisconsin Ave., #29
Milwaukee, WI 53202-5391**

BE IT FURTHER RESOLVED that the aforementioned treasurer may deposit, with such public monies, into any of the following types of accounts, to-wit:

- 1. Checking Accounts**
- 2. Negotiated Order of Withdrawal (NOW) Accounts**
- 3. Savings Accounts**
- 4. Repurchase Agreements**
- 5. Certificates of Deposit**
- 6. US Government Securities**
- 7. State of Wisconsin's Local Government Pooled Investment Fund**
- 8. Bonds or Securities Issued or Guaranteed as to Principal and Interest by a Commission, Board or Other Instrumentality of the Federal Government.**

BE IT FURTHER RESOLVED that Jason Demerath be designated as the "Local Official" authorized to transfer funds between the above depositories.

BE IT FURTHER RESOLVED that the above depositories are authorized to accept telephone requests for transfers of funds between the above depositories.

Moved by _____ Seconded by _____

Board Action _____

E. Resolution to Authorize the Director of Business Services to Invest District Funds

The adoption of a resolution of the type appearing below is recommended. The purpose of the resolution is to avoid ambiguity regarding the possible need to involve one or more of the Board members in each investment decision. The Board may wish to consider the following resolution:

BE IT RESOLVED that the Director of Business Services hereby authorized, empowered and directed to invest any funds not immediately needed by the School District in the manner he determines to be in the best interest of the District. Only accounts and depositories authorized by the Board shall be used for said investments; and

BE IT FURTHER RESOLVED that facsimile signatures of District officers may be used to authorize outgoing transfers of District funds for the purpose of making these investments.

Moved by _____ Seconded by _____

Board Action _____

V. ADJOURNMENT

The Board may wish to consider the following resolution:

BE IT RESOLVED that the Board of Education adjourn.

Moved by _____ Seconded by _____

Board Action _____

Respectfully submitted,

Dr. James Fitzpatrick
Superintendent of Schools