

School District of Fort Atkinson  
Board of Education  
**SCHOOL DISTRICT OF FORT ATKINSON**

**Board of Education**

**REGULAR MEETING MINUTES**

**February 26, 2009**

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The monthly meeting of the Board of Education of the School District of Fort Atkinson was held Thursday, February 26, 2009. President Kent Koebke called the meeting to order at 7:00 p.m., at the Luther Administration Center, 201 Park Street, Fort Atkinson, WI. Vice-President Carrie Chisholm, Treasurer Bob Chady, Clerk Rodger Thomann and Member Scott Johnson were present. The Board and audience recited the Pledge of Allegiance. President Koebke read the District's mission statement, "The School District of Fort Atkinson is committed to delivering the quality opportunities and services each student needs to achieve his or her academic and personal potential."

**APPROVAL OF MINUTES** – Mr. Thomann moved to approve the minutes of the regular meeting dated January 15, 2009. Motion seconded by Mrs. Chisholm and unanimously approved by voice vote. Mr. Thomann moved to approve the minutes of the closed session dated January 15, 2009. Motion seconded by Mrs. Chisholm and unanimously approved by voice vote. Mr. Thomann moved to approve the minutes of the special meeting dated January 16, 2009. Motion seconded by Mrs. Chisholm and unanimously approved by voice vote. Mr. Thomann moved to approve the minutes of the special meeting dated February 5, 2009. Motion seconded by Mrs. Chisholm and unanimously approved by voice vote.

**RECOGNITIONS**

**Recognition of Michelle Maniaci** - The Board of Education recognized Michelle Maniaci for being a 2008 Forward Award winner by the Wisconsin Educational Media & Technology Association.

**Recognition of Kohl Teacher Award Nominees** - The Board of Education recognized the nominees for the Herb Kohl Fellowship Award, which recognizes teaching excellence and innovation. Martha Firari, Karen Gomez and Justin Frey were recognized at the December 2008 meeting and Lori Held, Teresa Landowski, Kristen McDaniel and Leigh Ann Scheuerell were recognized this evening.

**Recognition of Leigh Ann Scheuerell** - The Board of Education recognized Leigh Ann Scheuerell, Second Grade Teacher at Purdy Elementary School. Mrs. Scheuerell was the recipient of the Fort Atkinson Rotary Club's Educator-of-the-Month award for January.

**STUDENT REPRESENTATIVE REPORT** - Kim LeRoy presented reports on activities in the schools.

**COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS** – Mr. Bob Chady, W5780 Edgewater Road, Fort Atkinson, thanked the pupil services department for providing counseling services following a recent tragedy and for the support the District showed to troops deploying to Iraq.

**INSTRUCTION**

**Report on Youth Options Student Progress** - Fort Atkinson High School Principal Jeff Zaspel presented a report on the progress of students enrolled in the Youth Options Program for the first semester of 2008-09. A copy of Dr. Zaspel's report is attached.

**Postsecondary At-Risk HSED Request** – No requests

**Request for Early Graduation Option from Fort Atkinson High School** – Mrs. Chisholm moved, seconded by Mr. Chady, and approved unanimously by voice vote, current Fort Atkinson High School senior DS, be permitted to graduate at the end of the first semester of the 2008-09 school year provided they have met the requirements for graduation as set forth in Board Policy 345.6.

**Board Curriculum Committee Report** – Mr. Thomann stated the Committee discussed upcoming instruction reports and data point reports.

**NONINSTRUCTION**

**Board Policy Committee Report** – Mr. Thomann stated the Policy Committee reviewed the following policies and considered future agenda items. Mr. Johnson moved, seconded by Mr. Chady, and approved unanimously by voice vote, Board Policy 453.5 – Student Physical Examinations be removed from the table. Mr. Chady moved, seconded by Mr. Johnson, and approved unanimously by voice vote, Board Policy 453.5 – Student Physical Examinations be approved for use in the School District of Fort Atkinson. Mr. Chady moved, seconded by Mr. Johnson, and approved unanimously by voice vote, Board Policy 363.2 - Access to and Use of Electronic Communication and the Internet be placed on the table and considered at the March Board Meeting. Mr. Chady moved, seconded by Mr. Johnson, and approved unanimously by voice vote, Board Policy 453.1 – Emergency Nursing Services be placed on the table and considered at the March Board Meeting. The Board discussed Board Policy 443.5 – Electronic Communication Devices. Board Members agree the policy and administrative rule should require responsible and appropriate use of electronic communication devices but still be flexible.

**Board Buildings and Grounds Committee Report** – No report.

**5-and 10-Year Buildings and Grounds Report** - Director of Buildings and Grounds Dennis Kuchenmeister presented a 5-and 10-year Buildings and Grounds Report which included information on the condition of roofs, masonry, asphalt, HVAC, plumbing, flooring, windows, doors and hardware, ceilings and concrete in the buildings; future energy saving opportunities and projected plan for repairs and maintenance. A copy of Mr. Kuckenmeister's report is attached.

**Board Finance Committee Report** – Mr. Chady stated the Committee reviewed state equalization aid, interest revenue, per pupil state aid, stimulus monies and the following resolution.

**Corporate Resolution to Enter into an Investment Advisor Agreement with Marshall & Ilsley Trust Company N.A. for the Custody and Investment of Fund 73 Trust Deposits** - On May 17, 2007, the Board established a post-employment benefit trust and authorized Ardell Wiederhoeft to represent the District in necessary transactions. Upon Mr. Wiederhoeft's retirement, it was necessary for the Board to authorize Jason Demerath to represent the District. Mr. Chady moved, seconded by Mr. Thomann, and approved unanimously by roll call, Jason Demerath, a Director of Business Services of School District of Fort Atkinson is hereby authorized to enter into an Investment Agency Agreement between School District of Fort Atkinson and Marshall & Ilsley Trust Company N.A., and is further authorized to from time to time identify those employees of the above named organization who are authorized to give directions and otherwise transact business with Marshall & Ilsley Trust Company N.A. and Jason Demerath, a Director of Business Services of School District of Fort Atkinson is hereby authorized to

sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of School District of Fort Atkinson, and is further authorized to give such directions that are necessary for the transfer of assets from brokerage accounts or any other deposit accounts in the name of the above named organization to Marshall & Ilsley Trust Company N.A.

**Transfer of Funds** – Director of Business Services Jason Demerath stated the request is for Barrie Elementary School. The request is to move \$4,300 from physical curriculum to undifferentiated curriculum. The funds set aside for health materials were not needed because the materials were purchased in the prior year. These funds will be used to purchase two Smartboards for the second grade at Barrie Elementary. Mr. Thomann moved, seconded by Mrs. Chisholm, and approved unanimously by roll call that the 2008-2009 General Fund (Fund 10) Expenditure budget be adjusted as follows: Decrease Physical Curriculum by \$4,300, and increase Undifferentiated Curriculum by \$4,300.

**Board Communication Committee Report** – Mrs. Chisholm indicated the Committee will be meeting February 27. Mrs. Chisholm noted Director of Buildings and Grounds Dennis Kuchenmeister was recognized by the City of Fort Atkinson for the District's conservation efforts, there are several upcoming presentations in an effort to update the community on the District, a Letter-to-the-Editor was recently published in the Daily Union, and the District invited area businesses to hear a speaker on diversity.

**Receipt of Gifts to the School District** – Mr. Chady moved, seconded by Mr. Johnson, and approved unanimously by voice vote, the Board of Education accept the donation of office furniture to Rockwell Elementary School from Arrow Companies and W & A Distribution for the donation of freight charges and the Board of Education thanks Arrow Companies and W & A Distribution for their generous donations.

## **PERSONNEL**

**Final Notices of Nonrenewal** – Mr. Chady moved, seconded by Mr. Johnson, and approved unanimously by voice vote, a "Final Notice of Nonrenewal" be issued to Ryan Gerber, Heidi Kosak-Head and John Reilly.

**Retirement Requests** – Mrs. Chisholm moved, seconded by Mr. Thomann, and approved unanimously by voice vote, the retirement requests of Karel Brown, High School Family and Consumer Education, Terry Kramer, Rockwell Physical Education and Health Teacher and Dave Krause, High School Physical Education and Health Teacher, effective the end of the 2008-09 school year, be accepted; and the Board of Education thank Karel Brown for her thirty-three years of service and dedication to the students and community of the School District of Fort Atkinson; and the Board of Education thank Terry Kramer for his thirty-six years of service and dedication to the students and community of the School District of Fort Atkinson; and the Board of Education thank Dave Krause for his thirty-four years of service and dedication to the students and community of the School District of Fort Atkinson.

**Resignation Requests** – Mrs. Chisholm moved, seconded by Mr. Thomann, and approved unanimously by voice vote the resignation requests of Shari Swiecichowski-Fettig, Elementary Vocal Music, and Karen Tuten, Grade 4 teacher at Barrie Elementary School, effective the end of the 2008-09 school year, be accepted, and the Board of Education thank Shari Swiecichowski-Fettig for her five years of service and dedication to the students and community of the School District of Fort Atkinson and the Board of

Education thank Karen Tuten for eleven years of service and dedication to the students and community of the School District of Fort Atkinson.

**TREASURER’S REPORT** – Mr. Chady presented the Treasurer’s Report. Mr. Johnson moved, seconded by Mr. Chady and approved unanimously by roll call District bills be approved for payment as posted up to February 10, 2009, in the amount of \$977,208.53 and the construction bills in the amount of \$28,316.91.

**WASB/CESA REPORT(S)** – Several Board Members will be attending an upcoming WASB conference and will be meeting with State Representative Andy Jorgenson.

**ITEMS FOR FUTURE BOARD MEETINGS** – Approval of Summer School courses, math interventions data points, Elementary data utilization and secondary differentiation Strategic Plan update, initial textbook adoption, Youth Options and open enrollment request approvals and comments from School Board candidate. It was noted a Strategic Plan Meeting will be May 15, 8:30-11:30 a.m.

**CLOSED SESSION** – At 9:54 p.m., Mrs. Chisholm moved, seconded by Mr. Thomann and passed unanimously by roll call, to convene in closed session as authorized under ss. 19.82(1) and 19.85(1) and 19.85(1)(c) of Wisconsin Statutes to discuss negotiations and personnel matters.

Respectfully submitted,

Debra Kopps  
Board Secretary

**MINUTES APPROVED:**

Rodger P. Thomann  
Rodger Thomann, Clerk  
SCHOOL DISTRICT OF FORT ATKINSON

03/19/09  
Date