

School District of Fort Atkinson
Board of Education
SCHOOL DISTRICT OF FORT ATKINSON

Board of Education

REGULAR MEETING MINUTES

July 28, 2008

The monthly meeting of the Board of Education of the School District of Fort Atkinson was held Monday, July 28, 2008. President Kent Koebke called the meeting to order at 7:00 p.m., at the Luther Administration Center, 201 Park Street, Fort Atkinson, WI. Vice-President Carrie Chisholm, Treasurer Bob Chady, Clerk Rodger Thomann and Member Scott Johnson were present. The Board and audience recited the Pledge of Allegiance. President Koebke read the District's mission statement, "The School District of Fort Atkinson is committed to delivering the quality opportunities and services each student needs to achieve his or her academic and personal potential."

APPROVAL OF MINUTES – Thomann moved, seconded by Chisholm and approved unanimously by voice vote, the minutes of the special meeting dated June 26, 2008, be approved. Thomann moved, seconded by Johnson and approved unanimously by voice vote, the minutes of the regular meeting dated June 26, 2008, be approved. Thomann moved, seconded by Chady and approved unanimously by voice vote, the minutes of the special meeting dated June 27, 2008, be approved.

COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS – No comments.

INSTRUCTION

Length of School Day for 2008-09 School Year - Johnson moved, seconded by Thomann and approved unanimously by voice vote, the length of the normal school day for the 2008-09 school year be established as follows: The school day for AM 4K students in session Monday through Friday will begin at 8 AM and end at 10:30 AM; the school day for PM 4K students in session Monday through Friday will begin at 12:25 PM and end at 3:00 PM; the school day for AM 4K students in session Monday through Thursday will begin at 8 AM and end at 11:10 AM; the school day for PM 4K students in session Monday through Thursday will begin at 11:50 AM and end at 3:00 PM; the school day for AM early childhood students will begin at 8:00 AM and end at 10:50 AM; the school day for PM early childhood students will begin at 12:10 PM and end at 3:00 PM; the school day for students in kindergarten through grade five will begin at 8:00 AM and end at 3:00 PM; the school day for students in grades six through eight will begin at 8:00 AM and end at 3:10 PM; and the school day for students in grades nine through twelve will begin at 7:50 AM and end at 3:00 PM.

Board Curriculum Committee Report – No report.

NONINSTRUCTION

Board Buildings and Grounds Committee Report – Johnson reported on the progress of the geothermal upgrades at the Middle School, restoration of playgrounds at the elementary buildings, the installation of the solar heating for the pools and summer maintenance projects.

Board Finance Committee Report – Chady indicated the Committee discussed and suggested approval of the following resolution.

Investment Options for Post-Employment Benefits Trust – Chady indicated the Board, at its September 2007 Board Meeting, approved two investment options at the M & I Marshall & Ilsley Bank for the funds in the Post-Employment Benefits Trust (Fund 73). Due to fluctuating market conditions, the Board Finance Committee recommended making additional investment alternatives available. Chady moved, seconded by Chisholm and approved unanimously by roll call, the School District of Fort Atkinson Business Manager be hereby authorized, empowered and directed to invest the Post-Employment Benefit Trust (Fund 73) funds in any or all of the investment vehicles available through the Trustee, M & I Marshall & Ilsley Bank, in a manner he/she determines to be in the best interest of the School District.

Designation of Fund Balances – Chady indicated the Wisconsin School Accounting System provides for allocating all or a portion of the end-of-year balances for particular purposes. The School District has needed to use the General Fund balance for cash flow purposes and will need to do so again in 2008-09 to avoid temporary borrowing. Chady moved that as of June 30, 2008: \$179,814.00 of the General Fund balance be “reserved for next year’s budget,” \$1,145,535.00 be “reserved from the April 2006 Referendum,” and the remaining balance (\$6,716,069.27) be “designated for cash flow use” and the entire balance (\$922,920.10) in Fund 39 be “reserved for debt retirement.” Motion seconded by Johnson and approved unanimously by roll call.

Request to Transfer Funds – Business Manager Ardell Wiederhoeft explained the request is from the High School to cover \$179 of unexpected co-curricular travel costs and \$8,340 of additional equipment repair costs. The additional costs can be covered by reducing Academic Decathlon supplies by \$40; Guidance supplies by \$269; Attendance supplies by \$199; Personal Services for regular curriculum by \$270; Interdistrict Payment for services by \$201, and Telephone Services by \$7,540. Thomann moved, seconded by Chisholm and approved unanimously by voice vote, the foregoing 2007-2008 General Fund (Fund 10) Expenditure budget transfer requests be approved.

Request for Inter-Fund Transfer – Business Manager Ardell Wiederhoeft indicated it has always been the expectation the School Nutrition Program would be self-sufficient and not subsidized by property taxes. This year several concurrent factors have caused the program to end the year with a deficit and the State Department of Public Instruction does not permit the program to have a negative ending balance. Chady moved, seconded by Johnson and unanimously approved by roll call, \$42,599 be transferred from the General Fund (Fund 10) to the School Nutrition Fund (Fund 50) to remove its end-of-year deficit.

Board Policy Committee Report – Thomann stated the Committee determined meetings will be held on the fourth Wednesday of each month at 8:00 a.m., reviewed the topics for 2008-09, reviewed and suggested approval of the following resolutions. Thomann moved, seconded by Chisholm and approved unanimously by voice vote, Board Policy 225 – Evaluation of Administrators be placed on the table and considered at the August Board Meeting. Thomann moved, seconded by Chady and approved unanimously by voice vote, Board Policy 731.1 – Behavior and Conduct in Areas Where There is an Expectation of Privacy be placed on the table and considered at the August Board Meeting.

Board Communication Committee Report – Chisholm indicated a letter from the Board was printed in the Daily Union and information on the budget press conference was on WFAW radio and printed in the Daily Union. The Committee will be meeting to discuss topics for the upcoming year.

PERSONNEL

Resignations/Retirements - Chisholm moved, seconded by Johnson and approved unanimously by voice vote, the resignation of Amanda Skoug, Grade 2 teacher at Rockwell Elementary School, effective immediately, be accepted, section 1.05(6) of the negotiated agreement between the Board of Education and the Fort Atkinson Education Association, Inc., be applied and the Board of Education thank Amanda Skoug for her three years of service and dedication to the students and community of the School District of Fort Atkinson.

Appointments - Chisholm moved, seconded by Johnson and approved unanimously by roll call, Mark Pollex be employed in the School District of Fort Atkinson, as Associate Principal/Athletic Director at the Fort Atkinson High School, effective at the beginning of the 2008-09 school year, contingent upon release from current teaching contract and upon completion and satisfactory results of the pre-placement health screening and background check.

Chisholm moved, seconded by Thomann and approved unanimously by roll call, Margaret Korslin be employed in the School District of Fort Atkinson as a 2nd Grade Teacher at Rockwell Elementary, effective with the 2008-09 school year, contingent upon release from current contract and upon completion and satisfactory results of the pre-placement health screening and background check.

TREASURER'S REPORT - Treasurer Chady presented the Treasurer's Report. Johnson moved District bills be approved for payment as posted up to July 7, 2008, in the amount of \$304,564.86 and the construction bills in the amount of \$1,686,445.07. Chisholm seconded the motion and approved unanimously by roll call.

WASB/CESA REPORT(S) - Koebke reported on a WASB seminar.


ITEMS FOR FUTURE BOARD MEETINGS - Report on opening of school, adoption of handbooks, WKCE results and Adequate Yearly Progress (AYP). The School Nutrition Program may be on the August or future meeting agendas.

ADJOURNMENT - The meeting adjourned at 7:51 p.m. (Johnson-Chady). Motion passed unanimously by voice vote.

Respectfully submitted,

Debra Kopps
Board Secretary

MINUTES APPROVED:



Rodger Thomann, Clerk
SCHOOL DISTRICT OF FORT ATKINSON

08/21/08

Date